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DIARY NOTES

DD/S *W JH*

4 June 1963

1. I reviewed with [REDACTED] and Emmett Echols their recruitment and placement charts to date. I re-emphasized that I wanted their projection of EOD's to be a curved line based upon experience beginning 1 July 1963. We are considerably behind in our professional recruitment, but they believed that [REDACTED] campaigning for [REDACTED] will narrow the gap this summer. They also assured me that, despite the fact that we show a considerable gap in the procurement of communications personnel, they are recruiting as fast as the Office of Communications can absorb and train. The clerical picture looks good. 25X1A9a

2. I attended a breakfast which the Director gave for several Democratic congressmen this morning.

3. I have asked Emmett Echols to discuss with the Honor and Merit Awards Board and the Suggestion Awards Committee the question of whether cash incentive awards and honor awards are mutually exclusive. He is to furnish me a philosophy and policy paper on this subject sometime soon. H

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4. [REDACTED] telephoned to request that I present to Mr. [REDACTED] a Logistics officer [REDACTED] a \$600 cash award for a worthwhile suggestion. I agreed to do this. (We should make sure that Mr. Garrison attends the presentation.) 25X1A6a

5. I met with Larry Houston, Emmett Echols, Bob Bannerman and others to discuss a number of questions which the General Counsel has raised in connection with our GEHA insurance program. We agreed to appoint a small task force to look into this problem, and I have written a memorandum on this subject appointing the task force and asking for monthly progress reports. H 25X1A

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8. I also talked with Stan about distribution through our recruiters of the Encyclopedia Britannica article which Mr. Dulles wrote. He approved, and I wrote a note to Emmett Echols on this subject.

9. Mr. Kirkpatrick buzzed to say that the Director had talked with him about leasing a permanent new building for all elements of the Agency which cannot be accommodated in our headquarters building pending the construction of a new building. I told Mr. Kirkpatrick that there was not any such building and that I thought if the Director would read the paper which we recently produced on our space problem he would understand this. However, I think that I should produce another shorter memorandum which Kirk can show to the Director on this general subject. I asked Kirk if the Director was, in fact, prepared to support us in getting funds for a new building. He assured me quite confidently and emphatically that the Director did intend to support this fully. H

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10. [REDACTED] telephoned to say that the Director was having a very big party on 13 June for Roswell Gilpatrick and he wanted to know whether I could procure his liquor at reduced cost through a commissary. I have investigated and found that I could not do this. (I have so advised [REDACTED])

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11. [REDACTED] buzzed to say that it was his understanding that General Carter had made a final decision that [REDACTED] would replace Bob Bannerman as Deputy Director of Security. I am sure that this is correct because Mr. Kirkpatrick has also told [REDACTED] and Bob the same thing. As far as I can find out, however, nobody has communicated this officially to either Dick Helms or me. I have urged Bob to encourage Howard to see Dick and explain his reasons for wanting this job. I am sure that Dick is going to be unhappy about the decision and we should do everything we can to avoid jeopardizing relations between either [REDACTED] and Dick or the Office of Security and Dick.

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12. I met with Dick Helms to discuss [REDACTED] case. I conveyed to him Dr. Tietjen's position as outlined in my notes of 3 June and told Dick that I thought this was primarily a management problem with medical overtones. I also furnished him [REDACTED] entitlements should he be retired for disability. Dick agreed that this was his problem and said that he would consult with John Tietjen and me again after [REDACTED] has returned to duty.

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13. [REDACTED] telephoned to say that he had some plans for [REDACTED] replacement which he would like to discuss at an early date. (I have [REDACTED] to set up a meeting.)

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